

Wait List Application

University of Virginia Child Development Center



For Office Use Only
Date: _____
Done By: _____
Priority: _____

Submit Date	Click here to enter a date.	Birthdate or Due Date	Click here to enter a date.
Child's Last Name	Click here to enter text.	Child's First Name	Click here to enter text.
Parent Information		<input type="checkbox"/> Mother <input type="checkbox"/> Father <input type="checkbox"/> Guardian	
Last Name		UVA Computing ID	
First Name		UVA Affiliation	
Contact Information – please choose preferred contact number			
<input type="checkbox"/> Home: Click here to enter text. <input type="checkbox"/> Cell: Click here to enter text. <input type="checkbox"/> Work: Click here to enter text.			
City: Click here to enter text. State: Click here to enter text. E-Mail: Click here to enter text.			

Parent Information	<input type="checkbox"/> Mother <input type="checkbox"/> Father <input type="checkbox"/> Guardian
Last Name	UVA Computing ID
First Name	UVA Affiliation
Contact Information – please choose preferred contact number	
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City: Click here to enter text. State: Click here to enter text. E-Mail: Click here to enter text.	

Notes: _____

OFFICE USE ONLY

Wait List Policy: Information on the Wait List Application must be complete and up to date. It is the responsibility of the submitter to inform the Center of changes. Enrollment is offered based on priority and date of submission. *Please submit completed applications to UVACDC@kindercare.com.*

- Priority 1:** University full time (30 hours or more, with full benefits) faculty and staff, and full time students.
- Priority 2:** UVA Health System full time (30 hours or more, with full benefits) employees.
- Priority 3:** University and UVA Health System part time (with partial benefits and working 20-29 hours per week) employees, part time students, affiliated foundation full time employees and contractor full time employees (see specific criteria below).

- Siblings of enrolled children are moved to the top of the priority list.
- A child is offered enrollment only into a classroom that is age appropriate for the child.
- When a space is offered, the parent has 48 hours to accept or decline the space. If the parent declines the offer, the child will be moved to the end of the wait list. If you have not contacted the center within those 48 hours, your offer is considered declined and you will be removed from the waitlist. If an attempt is made to contact a parent to offer a space and the parent cannot be reached, the vacancy will be offered to the next child on the list.
- Once a space is accepted, a \$125 registration fee and your first month of tuition must be paid within 48 hours.

By completing this application, we understand that our child's eligibility to enroll at the University of Virginia Child Development Center is contingent upon at least one parent or legal guardian being employed (full time 30 hours or more with full benefits or part time with partial benefits and working not less than 20 hours per week) by the University of Virginia or UVA Health System; or employed full time with a related entity (a foundation or contracted company who provides on-site services to the University or Health System with a contract of a minimum of three years); or being a student (full time or part time) at the University of Virginia. We further understand a minimum 30-day withdrawal notice is required.

If no parent or legal guardian continues to be employed, or if a student enrolled, we agree to notify the UVA Child Development Center immediately and agree to transition our child to another child care facility within six weeks of non-affiliation.

_____ Electronic Signature <small>Parent Signature</small>	_____ Today's Date <small>Date</small>
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If you have any questions contact: Tonya Henderson 434.293.6110, UVACDC@kindercare.com.